

Paper Code - 128004

BCA 1st Semester

Examination, Dec - 2022

Computer Application

Principles of Management

104

Time : Three Hours / [Maximum Marks : 75

Note : Attempt all the Sections as per instructions:

Section-A

Note : Attempt all the **five** questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words. $3 \times 5 = 15$

1. Define Management.
2. What is Motion Study?

3. What are the objectives of Planning?
4. What is line authority?
5. Define leadership?

Section-B

Note : Attempt any **two** questions out of the following **four** questions. Each question carries $7\frac{1}{2}$ marks. Short answer is required not exceeding 200 words. $7\frac{1}{2} \times 2 = 15$

6. Explain the various function of management.
7. Define forecasting. Explain the various Techniques used for decision making process.
8. What do you understand by leadership style? Describe the different styles of leadership?

9. What are the barriers of effective communication?

Section-C

Note : Attempt any **Three** questions out of the following **five** questions. Each question carries 15 marks. Answer is required in detail. $15 \times 3 = 45$

10. What is decision making? Discuss the process of decision making.

11. Explain Henry fayol's 14 principles of management. <https://www.msustudy.com>

12. Define functional form of organization. What are the advantages and disadvantages of functional form of organisation.

13. Discuss the various steps involved in training and development process.

14. Explain the meaning and nature of motivation. Discuss the benefits and importance of motivation in an organisation.